

## PowerSchool Special Ed (PSE) Print Setting

Hi,

PSE uses web forms for all special education documents so it is important for you to adjust your printer settings to print documents. Below you will find the proper settings for Chrome, Firefox and IE.

### **Chrome:**

1. Click the three dots in the top right of the page
2. Select Print
3. Change Layout to Landscape
4. Click More Settings
5. Next to Options uncheck the box for Headers and Footers
6. Print

### **Mozilla Firefox:**

1. Click the three bars in the top right (Open Menu)
2. Click Print
3. Next to Presets – change to Last Used Settings
4. Change Orientation to Landscape
5. Look for Page Headers & Footers
6. Set left, center and right options to blank
7. Print

### **Internet Explorer:**

1. File
2. Page Setup
3. Change Paper Option to Landscape
4. Change Header & Footer Options to Empty
5. Click OK